

**SCHOOL DISTRICT OF WEST DE PERE**  
**REGULAR BOARD MEETING**  
**West De Pere District Office-400 Reid St. Suite, W**  
**March 13, 2024**  
**5:30 p.m.**

- I. Call meeting to order
- II. Pledge of Allegiance
- III. Consider approval of the agenda
- IV. Recognition of District Students and Staff
- V. Open meeting to floor for fifteen minutes to enable district residents to bring items of general concern to the attention of the Board
- VI. Consider approval of the minutes of the February 12, 2024 regular meeting
- VII. Consider approval of the Treasurer's Report
- VIII. Consider previously paid bills as presented for payment approval
- IX. Old Business
  - A. Consider adoption of the following as previously presented:
    - 5127 Graduation Requirements
    - 8240 Polling of Board Members (reviewed-no changes)
- X. New Business
  - A. Finance Committee Report
  - B. Curriculum and Policy Committee Report and First Readings
    - 5005 Student Admission
    - 8116 School Board Evaluation System
    - 8116 (E) School Board Evaluation System
  - C. Act 20 Update
  - D. Consider 2024 Summer School Courses
  - E. Consider 4K Off-Site Agreements
  - F. Consider Staffing Items
- XI. Reports and Communication

XII. Consider adjourning into closed session as provided under Section 19.85 (1)(c) Wisconsin Statutes for the purpose of personnel issues. Further take notice that pursuant to Section 19.85(2) the Board may reconvene in regular session to consider matters discussed in closed session and other matters on the agenda.

XIII. Reconvene into open session

XIV. Consider matters discussed in closed session

XV. Adjourn meeting

NOTICE

The School District of West De Pere Board meeting will be available in person and via Zoom.

If you have any need for special accommodations related to accessing the meeting, please contact Stacy Schaetz at 920-337-1393 x8025.

Join Zoom Meeting: <https://zoom.us/j/92250096840?pwd=MHUydmMxdjd3d256dmxsaWFGZC9rQT09>

By Phone: 312-626-6799

Meeting Id: 92250096840

Passcode: 479243

**SCHOOL DISTRICT OF WEST DE PERE**  
**REGULAR BOARD MEETING**  
**DISTRICT OFFICE**  
**February 12, 2024**  
**5:30 PM**

Board members present: Fuss, Borley, Van Den Heuvel, Dorn, Van Deurzen  
Board members excused: None

The meeting was called to order at 5:30 PM by Board President Fuss followed by the Pledge of Allegiance. President Fuss stated that the area news media had been notified of the meeting as required by open meeting law and state statutes.

It was moved by Scott Borley and seconded by Barbara Van Deurzen to accept the agenda. Voting Yes: 5 Voting No: 0 Motion carried.

There were no recognitions.

The meeting was opened to the floor to enable district residents to bring items of general concern to the attention of the Board. No concerns were presented.

It was moved by Ryan Van Den Heuvel and seconded by Barbara Van Deurzen that the January 15, 2024 regular meeting minutes be approved as presented. Voting Yes: 5 Voting No: 0 Motion carried.

It was moved by Scott Borley and seconded by Ryan Van Den Heuvel that the Treasurer's Report be approved. Voting Yes: 5 Voting No: 0 Motion carried.

It was moved by Barbara Van Deurzen and seconded by Scott Borley that previously paid bills to Vos Electric, VDH Electric, and Best Built be approved. Motion carried. Voting Yes: 4 Voting No: 0 Ryan Van Den Heuvel abstained. Motion carried.

It was moved by Ryan Van Den Heuvel and seconded by Scott Borley that previously paid bills be approved excluding bills from Vos Electric, VDH Electric, and Best Built. Voting Yes: 5 Voting No: 0 Motion carried.

Old Business

It was moved by Ryan Van Den Heuvel and seconded by Barbara Van Deurzen to adopt the following policies as previously presented:

- 2111 Superintendent
- 5128 Academic Integrity (new policy)

Voting Yes: 5 Voting No: 0 Motion carried.

New Business

Committee Chair, Scott Borley gave a verbal update regarding the Finance Committee Meeting.

Committee Chair, Barbara Van Deurzen reviewed the February 8, 2024 Curriculum and Policy Committee report.

Amber Drewieske, Auditor from CLA, reviewed the audit report with the Board. Discussion ensued.

The Board was given an update on recently passed legislation that will require all students to pass a personal financial literacy class (beginning with the graduating class of 2028) in order to graduate.

It was moved by Ryan Van Den Heuvel and seconded by Barbara Van Deurzen to approve a Foreign Exchange student for the 2024-2025 school year as presented. Voting Yes: 5 Voting No: 0 Motion carried.

It was moved by Scott Borley and seconded by Ryan Van Den Heuvel to approve the agreement with the City of De Pere for School Resources Officers as presented (with the corrections).

Voting Yes: 5 Voting No: 0 Motion carried.

It was moved by Scott Borley and seconded by Ryan Van Den Heuvel to approve the purchase of a van for student transportation up to \$60,000 as presented by administration. Motion carried.

Voting Yes: 5 Voting No: 0 Motion carried.

President Jenni Fuss, gave an update on the search for the next Superintendent. She stated that first round interviews will take place on February 13<sup>th</sup> and 15<sup>th</sup>.

It was moved by Scott Borley and seconded by Barbara Van Deurzen to approve staffing items as presented. Voting Yes: 5 Voting No: 0 Motion carried.

The Board was presented with various reports and communications: such as updates, various thank you's, invitations, and calendar items. Discussion Followed.

It was moved by Barbara Van Deurzen and seconded by Ryan Van Den Heuvel at 6:04 PM that the Board adjourn into closed session as previously stated. Voting Yes: 5 Voting No: 0 Motion carried.

The Board reconvened at 7:22 PM.

It was moved by Ryan Van Den Heuvel and seconded by Jason Dorn at 7:34 PM that the meeting be adjourned. Voting Yes: 5 Voting No: 0 Motion carried.

Barbara Van Deurzen  
Clerk

**SCHOOL DISTRICT OF WEST DE PERE**  
**GRADUATION REQUIREMENTS**

5127

I. CREDIT REQUIREMENTS:

- A. The high school graduation requirement is 26 credits. All courses, required or elective, can be used to meet the credit requirements. A student will only be granted credit for courses in which the student satisfactorily completes the course requirements.
1. Credit- One credit will be earned for successful completion of a course that meets for 120 days two trimesters. One-half credit will be given for courses that meet 60 days for one trimester.
  2. Required Subjects- Courses that the Wisconsin Department of Public Instruction or our local school board requires for graduation.
    - a. 1 ½ credits of Physical Education- The recommended sequence is ½ credit during freshman, sophomore, and junior years. Medical waivers exempting certain physical activities must receive administrative and counselor approval, and will be handled on a case-by-case basis in determining alternative activities.
    - b. 3 credits of Mathematics- Students are required to attain three mathematics credits during their high school career, with students successfully completing a sequence of courses through Geometry/Math 2.
    - c. 4 credits of Language Arts- One credit in English is required during the freshman, sophomore, junior and senior years.
    - d. 3 credits of Science- Three credits of science are required. Biology is required during either freshman or sophomore year. One credit of a physical science and one credit of science electives are also required.
    - e. ½ credit of Health- ½ credit is required.
    - f. 3 credits of Social Studies- One credit in social studies is required during the freshman and sophomore years. One additional credit is required in junior or senior year.
    - g. ½ credit of Personal Financial Literacy  
½ credit of Personal Financial Literacy is required during the junior or senior year (Beginning with the graduating class of 2028)
  3. Elective subjects credit requirement is ~~11~~ 10.5
- B. Class Load- Minimum class load for all students is 6.5 credits in each school year.

II. EXCEPTIONS TO GRADUATION REQUIREMENTS

- A. Students in good standing and transferring into the school system from other private or public schools will need to meet the requirements for graduation from West De Pere High School. Transfer students to West De Pere must meet the basic core course requirements

**SCHOOL DISTRICT OF WEST DE PERE**  
**GRADUATION REQUIREMENTS**

**5127 cont'd**

as established by the West De Pere Board of Education. West De Pere will consider the number of years and credit requirements from the previous school (s) to establish needed graduation credits. Total credits needed to earn a West De Pere High School diploma can be figured by adding the minimum yearly credit requirements of each school plus 6.5 Credits for each year attending West De Pere High School. The school board reserves the right to make exceptions when deemed necessary to better serve the transfer students.

- B. Credits toward graduation may be granted for “out of school” programs such as school-approved courses, and courses taken at colleges, universities and technical colleges. The request for credit, along with supporting information for this credit consideration, will be screened by at least three professional staff members, two of whom will be the high school principal and counselor. Students participating in such programs will have grades and name of credit granting institution recorded on student transcript. Grades will not be factored into overall GPA. Their decision will be final. In arriving at their decision, the Screening Committee will consider such things as:
1. Correlation of the credit requested to the regular school program
  2. Length of time in hours of the program
  3. Certification of program teachers
  4. The pupils program progress records
  5. The pupils program attendance records
  6. Recommendations of the program staff
  7. Challenge of the program in terms of the student’s ability
  8. Any other factors that the committee may deem pertinent
- C. Students who have demonstrated advanced competence in programs may be afforded accelerated placement. High School credit will only be granted for courses successfully completed. In accordance with this policy, the administration is directed to devise and submit administrative rules regarding such accelerated placement for Board approval.
- D. Alternative programs will be authorized by the administration to meet the needs of special students (e.g., at risk, special education in and out of district placements (Syble Hopp), 504). These students will complete the same general credit requirements as the other students in their graduating class, but their programs may include a combination of regular and/or specially designed courses based on each student’s educational plan.
- E. Wisconsin veterans who left school to join the military during a wartime period may be granted a diploma consistent with criteria established in Wisconsin Statutes Chapter 120.13 (37). The district administrator shall determine whether a person requesting a diploma under this policy has satisfied the criteria outlined in s. 120.13 (37) and may adopt procedures needed to make that determination. The Board will consider a request

**SCHOOL DISTRICT OF WEST DE PERE**  
**GRADUATION REQUIREMENTS**

**5127 cont'd**

for a diploma under this exemption from any person who has been determined by the district administrator to have satisfied the criteria. Veterans requesting a diploma under this exception shall submit information to be used to determine whether they meet the criteria as specified in s. 120.13 (37). Such person also may, and is encouraged to, submit any other information relating to the person's academic performance and community service in the District or elsewhere that may aid the district administrator and Board in considering the person's request.

**III. GRADUATION EXERCISES AND DIPLOMAS**

- A. Marching in the graduation ceremony is a privilege, not a right. Only those students who have successfully completed the graduation requirements and meet *minimum expectations of behavior and deportment* may participate in the graduation ceremony. Therefore, the high school administration has the right to deny participation in the graduation ceremony for any student who does not meet these academic and behavioral expectations.
- B. Students meeting the requirements for graduation at the end of the second trimester of their senior year may, upon formal written request from their parents or guardian or themselves, if adults, be graduated at that time. Formal graduation ceremonies will be held only in the spring.
- C. Students completing graduation requirements after the end of the second trimester will be considered a graduate of that spring's class.
- D. Students not graduating with their class, but who complete academic deficiencies before the first day of the next school year, may be awarded a diploma dated the previous spring.
- E. Students having unpaid fees, fines, etc, and/or unreturned uniforms, supplies, or equipment may not participate in the graduation ceremony until such obligations are met to the satisfaction of the High School Principal.

LEGAL REFERENCE: Section 118.33, Wis. Statutes  
Chapter 120.13 (37), Wis. Statutes  
Wis. Dept. of Public Instruction Administrative Rules

CROSS REFERENCE: School, Student Handbooks, Administrative Rules

APPROVED: 3/11/69

REVISED: 9/19/74, 7/16/86, 1/16/89, 4/26/90, 11/5/92, 8/18/94, 3/14/11, 11/15/01, 11/17/03, 4/19/04, 1/9/06, 10/16/06, 8/21/12, 12/18/13, 1/15/14, 12/16/15, 1/13/16, 3/30/2020, 5/21/2020, 7/14/2021

**SCHOOL DISTRICT OF WEST DE PERE**  
**POLLING OF BOARD MEMBERS**

**8240**

Recognizing that School Boards are corporate bodies and can act only as such, the polling of Board members outside of when the Board is legally in session is both illegal and unethical.

If situations arise where polling seems necessary, the Board President shall be contacted regarding the issue. The President shall consider the matter and determine whether a Special Meeting shall be called or if the matter can be postponed until the next regularly scheduled meeting. Under no circumstances shall matters requiring legal action be resolved via personal or telephone polling.

ADOPTED: 11/17/88



**SCHOOL DISTRICT OF WEST DE PERE**  
**CURRICULUM and POLICY MEETING**  
**West De Pere District Office-400 Reid St, Suite W**  
**March 7, 2024**  
**7:30 a.m.**

- I. Call meeting to order- 7:30 a.m.
- II. Curriculum items -None
- III. Review the following for Board adoption:
- 5127 Graduation Requirements
  - 8240 Polling of Board Members (reviewed-no changes)

Reviewed for **Adoption** on 3/13/2024

- IV. Review the following:

**First Reads:**

- 5005 Student Admissions
- 8116 School Board Evaluation System
- 8116 (E) School Board Evaluation Form

Committee discussed recommended revisions Present for **First Reading** on 3/13/2024

- V. Next meeting date: April 11, 2024
- VI. Adjourn meeting- 7:32 a.m.

**SCHOOL DISTRICT OF WEST DE PERE**  
**STUDENT ADMISSION**

**5005**

The Board encourages the admission of all eligible students into our schools. Verification of eligibility shall be the duty of the administration. A birth certificate and proof of residency (ie. **utility bill**, mortgage or lease/rent documentation, or other documentation deemed appropriate by the administration) will be required prior to the student's initial enrollment in the district.

The guides to eligibility for admission set forth in the statute for children of compulsory age must be followed. In no case shall the District provide transportation to non-resident students.

Admission of persons over 20 years of age shall be governed by statute and based on administrative judgment.

Upon proper written application to the District Administrator, the children of families who expect to become residents of the school district within nine weeks shall be admitted to the school without payment of tuition.

Students who have gained 12th grade status while a resident at West De Pere High School are entitled to complete 12th grade without payment of tuition.

Other students who are residents of the district on either the third Friday in September or the second Friday in January of the current school year and are enrolled in district schools for at least 20 school days must be permitted to complete the school year in the district without tuition and regardless of changes in residency. Students who move out of the school district and do not meet the above criteria may be permitted to complete the school year in the district if the student was a resident of and enrolled in the district as of July 1, providing such continuation is approved by administration.

Foreign and other exchange students will be allowed to attend schools without payment of tuition provided such students are residing with district residents, and in the case of foreign students, possess the appropriate visas and have administrative approval.

Non-resident students that have been approved for public school open enrollment (Wisconsin Act 27) or tuition waiver due to move under sec. 121.84, Wis. Stats. (Wisconsin Act 117) will be allowed to attend schools without payment of tuition.

LEGAL REFERENCE: Section 118.14, 118.145, 121.77, 121.81, 121.84 (1) Wisconsin Statutes

CROSS REFERENCE: 5111.03 - Relationship with Private Schools, 5006 - Student Residency, 5008 - Public School Open Enrollment

ADOPTED: 12/8/70

REVISED: 3/21/72, 11/16/89, 11/21/96, 11/18/99, 3/21/02, 10/18/07, 9/21/2020

**SCHOOL DISTRICT OF WEST DE PERE**  
**SCHOOL BOARD EVALUATION SYSTEM**

**8116**

The Board evaluation will be completed in the following areas:

- A. District Mission/Board Goals
- B. School Board Meeting
- C. Policy and Planning
- D. Board and Superintendent
- E. School Programs
- F. School Community Relations
- G. Finance
- H. Personnel Relations

Each question item should be answered honestly and checks should be placed in the appropriate boxes which best describe the board's present operation completed. If a board member is unsure of an evaluation item, a check they should select be used in the "Need to Observe" box choice. At the conclusion of each section comments may be made.

The individual evaluations will be summarized tabulated on a scoresheet and the Board will review all areas in which results of the tally indicate improvement is needed.

Progress towards annual goals will also be discussed and reviewed during the evaluation session.

Any items cited with less than adequate identified as improvement needed, will require further consideration for board goal development.

CROSS REFERENCE: BOARD EVALUATION -8115

BOARD MEMBER SELF-EVALUATION- 8116 (E2)

ADOPTED: 4/17/89

REVISED: 11/15/90, 1/13/03, 2/17/03

**SCHOOL DISTRICT OF WEST DE PERE  
SCHOOL BOARD EVALUATION FORM**

**8116(E)**

Use the following rating scale and check the appropriate box:

- 1- Excellent
- 2- Meets Expectations
- 3- Improvement Needed (must include explanation)
- N - Need to Observe

Comments **can may also** be written below each **statement-section.**

<u>A. DISTRICT MISSION/BOARD STRATEGIC PLAN</u>	1	2	3	N
1. The board priorities are focused on improving student achievement.				
2. The district has a clearly stated and lived vision and mission.				
3. The board has engaged in the necessary activities to accomplish its priorities for the year.				
4. The board implements an ongoing planning process.				
Comments:				
<u>B. SCHOOL BOARD MEETING</u>				
1. The board projects a positive and courteous attitude and image to all present.				
2. The board builds trust through open and direct communication.				
3. The board models character and integrity in the performance of duties and responsibilities.				
4. The board establishes and maintains a high level of honesty, credibility, truthfulness, and avoids conflicts of interest.				
5. The board has specific policies which govern the development of the board agenda, the formal meeting procedure, including the hearing of delegations and citizens.				
6. Meetings are scheduled at regular times and locations, with sufficient notice to encourage participation of board members, employees, press, and community.				
7. The Superintendent and board chairman prepare the agenda and back-up materials. The materials are received prior to the meeting with sufficient time for individual study and preparation.				
8. The board chairman begins meetings on time, provides orderly procedures, clarifies agenda items, and summarizes discussions and motions before a vote is taken.				

<u>B. SCHOOL BOARD MEETING</u>	1	2	3	N
9. School board meetings discuss items related to the educational program and the priority of student achievement, with professional staff invited to address the board on programs of interest.				
10. Policy adoption, or items which are complex, controversial, or new issues, are first listed for discussion with action requested at future meetings.				
11. The board uses its time to devote to matters pertaining to policy, planning and evaluation and does not needlessly use time discussing administrative matters.				
12. Board members exchange ideas in an honest issue-oriented debate and abide by decisions made by the board as a whole.				
13. After the meetings, news releases are given to the media and report of the meeting is provided to the staff.				
14. Visitors to board meetings are made to feel welcome and provided information.				
15. The board promotes mutual respect by encouraging open minded exchange of ideas and opinions in a conscientious, courteous manner.				
Comments:				
<u>C. POLICY AND PLANNING</u>	1	2	3	N
1. The board maintains a comprehensive, codified, and up-to-date policy manual. The board keeps as a focus, the district mission and uses achievement data when making decisions.				
2. The board involves staff, students, and community when necessary.				
3. The board receives policy recommendations from the Superintendent and does not adopt policies without a thorough study and a first and second reading at board meetings.				
4. Policies are reviewed and updated on an on-going basis for need and effectiveness. Additions/deletions are made to conform to current laws, trends, and issues.				
5. The board adopts policies based on what is best for the students and assigns implementation and evaluation of policy to the administrative staff.				
6. The board guides and supports policy decision making and avoids micro-managing the operation of the school district.				
7. Policy contains the school system's Mission and Belief Statements, philosophy of education, and a process for long-and short-range planning, including the development of system wide priorities and objectives.				

<u>C. POLICY AND PLANNING</u>	1	2	3	N
8. The district has a clearly stated and lived vision and mission.				
9. District priorities are focused on improving student achievement.				
10. The board is actively involved in creating the strategic plan.				
11. The board has engaged in the necessary activities to accomplish its priorities for the year.				
12. The board supports positively the pursuing of established priorities.				
13. The board implements an ongoing planning process.				
14. The Board is involved in the monitoring of the strategic plan.				
15. The Board responds effectively and timely to outcomes of the strategic planning process.				
16. The Board honors national, state, and local laws and regulations.				
Comments:				
<u>D. THE BOARD AND THE SUPERINTENDENT</u>	1	2	3	N
1. The board provides comparable compensation for the highest level administrative position in the school system.				
2. Budgetary provision is made and encouragement is given for the professional growth of the Superintendent.				
3. The board has an annual, systematic process for the evaluation of the Superintendent and job description.				
4. Areas of controversy and conflict are discussed openly with the Superintendent. The board and Superintendent disagree agreeably.				
5. The Superintendent recognizes the governance duties which belong to the board; the board recognizes the administrative duties which belong to the administrator.				
6. The board directs communication and questions concerning the school system to the Superintendent and not to other administrative personnel, unless requested to do so by the Superintendent.				

<u>D. THE BOARD AND THE SUPERINTENDENT</u>	1	2	3	N
7. A working relationship of mutual trust, respect, and honesty exists between the board and Superintendent. Criticism of either is done in private.				
8. The board and Superintendent keep each other informed of current issues and no surprises occur at board meetings.				
9. The Superintendent and Board provide an operational program to acquaint new school board members with essential information needed to carry out their duties.				
10. The Superintendent and administrative staff continually update board members on new and current progress and operations of the school system.				
11. Inservice activities are provided in the school budget and are made available to school board members.				
12. Resources of related organizations (DPI, WASB, WASDA) are utilized when information is of value to school board members.				
Comments:				
<u>E. THE SCHOOL PROGRAM</u>	1	2	3	N
1. The board of education is continually made aware of the curriculum, organizational, and personnel requirements of DPI and State of Wisconsin Statutes.				
2. The professional staff--and community, when appropriate--are actively involved in developing the curriculum of the school system.				
3. The board has an established process, defined in policy, for the evaluation of the curriculum and receives reports on the instructional program from the school staff and uses achievement data when making decisions.				
4. Curriculum decisions are based upon what is best for students with the priority being student achievement and not upon pressure from special interest groups.				
5. The board attempts to keep up-to-date on the school program by attendance at workshops and reading of professional journals and books.				
6. An effective staff development and in-service program, focusing on the improvement of instruction, is in operation.				
7. The board provides adequate physical facilities for the school program.				
Comments:				

<u>F . SCHOOL-COMMUNITY RELATIONS</u>	1	2	3	N
1. The board projects a positive and courteous attitude and image to the staff, students, and community.				
2. The board has adopted a comprehensive school-community relations policy which authorizes an official spokesman for the board. Selected school personnel are assigned to release information and to communicate school activities, programs, and items of interest to the public.				
3. The board promotes community partnerships to enhance learning and achievement.				
4. Citizens participation in the schools is encouraged and citizen advisory committees are utilized, when appropriate.				
5. The board policies facilitate parent and community engagement.				
6. Media coverage is encouraged at board meetings and information concerning school programs and operations is routinely disseminated to the media.				
7. The board provides support and is involved with the PTO, various community groups, and other elected officials and advocates for students with local, state, and federal policymakers.				
8. Board members base decisions on what is best for the entire community and do not represent special districts or special interests group.				
Comments:				
<u>G. FINANCE</u>	1	2	3	N
1. The board has policies which insure efficient methods for purchasing of supplies and equipment for proper bookkeeping procedures, for adequate insurance coverage, and for investing of school funds.				
2. The board is aware of the financial base of the community, provides the best educational program from available funds, and ensures that the budget is based on achievement priorities.				
3. The board requires the administration to actively seek alternative funding sources such as federal title money, job training partnerships , and grants that promote the alignment of resources for district initiatives.				
4. The community is kept aware of the financial status of the school system, and the board seeks and secures additional funding, when needed.				
5. Long-range financial planning considers building site, functional uses of school buildings, and equipment, furniture, and plant maintenance.				



<u>H. PERSONNEL RELATIONS</u>	1	2	3	N
1. The board maintains a harmonious and working relationship with employees of the school system through a communication system that focuses on improving learning and achievement.				
2. The board solicits the Superintendent's recommendation in the employment, non-renewal, and dismissal of school employees.				
3. Personnel policies provide clear guidelines for employment, employee grievances, and employee benefits.				
4. An effective evaluation system is in use for all employees, including the Administrative staff.				
5. A staff development program provides assistance in improving instructional practices and for employees professional growth experiences.				
6. The board provides comparable salaries for their employees.				
7. The board maintains a professional climate with staff, characterized by mutual respect, including in times of controversy.				
8. The board provides feedback and evaluation to the Superintendent through regular communication and through the formal review process.				
Comments:				

ADOPTED: 11/15/90

REVISED: 8/19/93, 3/17/94, 9/21/95, 2/17/03, 5/11/10, 4/16/15, 12/14/2022

# **Understanding Implications of Wisconsin Act 20 Reading Bill**

**School Board Update  
School District of West De Pere  
March 13, 2024**

# BIG PICTURE

2023 Wisconsin Act 20 makes numerous changes relating to early literacy (4K-3) instruction, curriculum, assessments, and interventions, as well as teacher licensing and preparation.

## DPI Updates

- DPI and CESA continue to provide clarity
- DPI website [Wisconsin Reads](#)
  - *includes regularly updated FAQ section*

## District Status

- We have continued to work throughout this school year to prepare and to stay current with updates.
- Our focus is planning budget, timeline & formalizing processes.
- Multiple stakeholders within our district are involved in our district's planning.

# SCIENCE BASED EARLY LITERACY INSTRUCTION INCLUDES:

- Phonological awareness
- Phonemic awareness
- Phonics
- Building background knowledge
- Oral language development
- Vocabulary building
- Instruction in writing
- Instruction in comprehension
- Reading fluency

# IMPLICATIONS FOR WEST DE PERE WITH WISCONSIN ACT 20

- Curriculum & Instruction
- Required Reading Training
- Assessments
- Personal Reading Plans
- Family Notifications
- Early Literacy Remediation Plan
- 3rd grade Promotion Policy

# EARLY LITERACY CURRICULUM K-3

## ACT 20 Requirement

- Align core instructional practices & interventions with the definition of science-aligned early literacy instruction in Act 20
- Ensure that prompting is for phonics first. MSV (meaning-structure-visual cueing) is prohibited.

## UPDATE

- Early literacy curriculum council has evaluated many resources and has released their first list of recommended curricula, as has DPI. Legislature has not yet released the official list of RECOMMENDED curricula.

## Our District Status

- Completed evaluation of our current core resources and began investigation of possible alternatives
- Will use tools to determine if we should continue to use our current resource or adopt a new resource.
- Will continue to evaluate our current interventions
- Implemented training for teachers regarding prompting for phonics first and other science-based early literacy practices.

# READING TRAINING K-3 TEACHERS & LEADERS

**ACT 20 Requirement-** *begin no later than July 1, 2025*

- Provide leadership professional development for principals and reading specialists K-3
- Provide professional development for all teachers K-3 who teach reading skills

## Our District Status

- Most leaders will have the leadership training completed by the end of this school year through participation in the CESA 6 literacy academy.
- Teacher training option has been selected (Cox Academy) and planned (three cohorts to allow for teacher choice)
- Will create a system for new staff to be trained as they are hired after the initial training is completed.

# READING ASSESSMENTS

*beginning 2024-25 school year*

## **ACT 20 Requirement**

- Implement the statewide reading readiness screener
  - 2x/year for 4K
  - 3x/year for 5K-3
- Administer diagnostic assessments for students below 25<sup>th</sup>ile within 10 days & for students with characteristics of dyslexia within 20 days of caregiver or teacher request

## **Our District Status**

- Will train teachers once the screener is chosen
- Will select and plan training options for a diagnostic assessment
- Will formalize district processes for timeline, requests, family notification & personal reading plans



# PERSONAL READING PLAN

*beginning 2024-25 school year*

## **ACT 20 Requirement**

- Personal reading plan for any K-3 student below 25%ile on reading readiness screener to include -
  - Interventions that will be provided to the pupil
  - How the pupil's progress will be monitored
  - Strategies the pupil's parents are encouraged to use to help the pupil achieve grade-level literacy skills
  - Provide copy to parent & get signed by parent
  - After 10 weeks of intervention, notify parent of pupil's progress

## **Our District Status**

- Will establish process, including lines of responsibility, for personal reading plans
- Have piloted a personal reading plan template this year in Educlimber

# FAMILY NOTIFICATIONS

*beginning 2024-25 school year*

## **ACT 20 Requirement**

- Provide pupil's results to parent (in parent's native language) no later than 15 days after the assessment is scored
- Include overall score, score on each literacy skill category, percentile rank score, and plain language explanation of the literacy skills that were evaluated by the assessment
- Include information related to the characteristics of dyslexia, including information about the common indicators of dyslexia & appropriate interventions and accommodations for pupils with characteristics of dyslexia

## **Our District Status**

- Will establish process, including lines of responsibility, for family notification practices

# EARLY LITERACY REMEDIATION PLAN & REPORTING

## ACT 20 Requirement

- Develop, implement, and publish plans that include specific requirements as stated in Act 20
- Annually report to DPI beginning July 15, 2025
  - Number of students identified as at-risk
  - Number of K-grade 3 students who received interventions
  - Number of students for whom special education referral was made based on results of diagnostic assessment
  - Names of diagnostic assessment used

## Our District Status

- Director of Curriculum will be responsible for formalizing and publishing our district plan and for reporting to DPI.

# 3RD GRADE READING PROMOTION

## ACT 20 Requirement

- DPI will create model policy for promoting students from 3rd to 4th grade that includes reading achievement criteria.
- For students promoted to 4th grade without exiting personal reading plan, district required to:
  - Provide student with intensive instructional services, progress monitoring & supports to remediate areas of deficiency
  - Provide student with intensive summer reading program until child scores at grade level
  - Notify parent or caregiver in writing that child has not exited personal reading plan with description of services and supports provided.

## Our District Status

- Will write policy based on DPI model after its release
- Will create plan for intensive summer reading program & intensive services 4th grade and beyond

# MOVING FORWARD

I will continue to regularly monitor developments related to Act 20 through my involvement with CESA 6, CESA 7, DPI, and WASCD to ensure we are in compliance and prepared to meet the law's requirements.

Questions?

**West De Pere School District  
Elementary & Intermediate School  
Summer School Course Booklet  
2024**

**Summer  
School**



**Monday, June 10th - Friday, June 28th**

<http://www.wdpsd.com/about/Summer-School>

# Welcome to West De Pere Summer School 2024

The School District of West De Pere is proud to offer a variety of courses for our students during our Summer School session. Our goal is to meet the needs and interests of the students in our district.

Please take a moment to review the registration procedures linked on the website prior to registering. We ask that you register only your family and register for only one course per time slot for each of your students.

All classes are contingent on staffing and enrollment. At the end of the registration period, if a class does not meet the minimum enrollment the class may be canceled. If that occurs, you will be contacted by the Summer School office to enroll your child in a different class.

We do our best to cover any information or questions that parents and/or guardians may have regarding our program. As always, if you have a question or concern regarding our Summer School program please contact:

Kristin Krahn, Summer School Director: [kkrahn@wdpsd.com](mailto:kkrahn@wdpsd.com) or  
(920)337-1087 x1323

Erin Krueger, Summer School Secretary: [summerschool@wdpsd.com](mailto:summerschool@wdpsd.com) or  
(920)425-1900 x3100

For additional information please visit:

<https://www.wdpsd.com/district/summer-school.com>

**\*\*\*Please only register your child for one course per timeframe.\*\*\***

**Registration opens at 2:30 pm on Tuesday, April 2nd, 2024.**

**The link will not be available until this time.**

**Registration closes at 3:00 pm on Tuesday, April 16th, 2024.**

**Due to staffing and planning needs ABSOLUTELY NO  
REGISTRATIONS CAN OCCUR AFTER THIS.**



# WEST DE PERE 4 YEAR OLD KINDERGARTEN

1900 Williams-Grant • De Pere, WI 54115

Mr. Mike Kowalczyk – 4K Director • (920) 425-1900 x3327 • FAX (920) 425-1914

[www.wdpsd.com](http://www.wdpsd.com)

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To: Dennis Krueger and the Board of Education  
From: Mike Kowalczyk, Associate Principal/4K Director  
Date: March 5, 2024  
Re: 4K Off-Site Contracts

Annually we review our contracts with the off-site 4K locations. As we prepare for the 2024-2025 school year we would like to continue our partnerships with Encompass Child Care Center and Kiddie College Child Care Center. Please find the following contracts for your review.

Thank you,

Mike Kowalczyk







# School District of West De Pere

## Board Update

*A Vision of Pride and Excellence*

March 2024

### HS Students Attend Workshop

In celebration of Black History Month, many of our students had the opportunity to attend the African Heritage Emerging Student Leaders Institute with their teacher Mrs. Dear. Our students were able to interact with college recruiters, explore career opportunities, and attend workshops on leadership and community engagement.



### Golden Apple

Carly Shier, Special Education Teacher at Hemlock Creek Elementary School, has been named a 2024 Golden Apple Recipient. Congratulations!



### HC Field Trip

Mrs. Roth's first grade class explored space and geology at the Barlow Planetarium.



### MS Basketball Tournament

Student-athletes from Syble Hopp and the Middle School came together for a fun, unified game of basketball. Many fans came to watch them play 3-on-3 basketball for a shot at a trophy.



### IS Creative Designs

During their library classes, 5th graders have been reading about insects and their surprising behaviors. They then used Hexbugs and created playgrounds for them.



### MS Dust Sparks and Smarts Club

The club participated in the Brown County Home Builders 2024 Backyard Getaway Contest. They took first in the people's choice category and second overall and received new tools as their prizes.



### HS FFA (Future Farmers of America)

National FFA Week was February 19-23. To celebrate FFA had themed dress up days and activities for staff and students. Such as; pajama day, dress like a cowpoke, flannel friday, free root beer floats, a teacher breakfast, and movie night.



### HC- American Heart Association

Congratulations to Liam M from Mrs. Hebl's 3rd grade class. His name was drawn to win a Warmie from the American Heart Association for raising \$100 during our recent Kids Heart Challenge. Liam was also our top fundraiser school wide raising over \$1200.



### Knights of Columbus Knowledge Contest

Every year the Knights of Columbus hold a Knowledge Contest in the areas of Spelling and Math for grades 5-8 throughout participating Brown County Schools. Two Middle School students placed in the top 5. Congratulations to David for his 3rd place in Math and 4th place in Spelling finish, and to Isaac for his 1st place finish in Math.



## **DECA AWARD**

High School teacher and DECA Advisor, Damian Uchendu has been selected to receive the Red Apple Advisor Award. He was one of eight top advisors. This award is to recognize chapter advisors for their dedication and commitment to students. Congratulations!



## **Polar Plunge**

19 HS DECA members participated in the Polar Plunge. It was cold but well worth it. In total they raised \$2500 for Special Olympics Wisconsin!



## **Westwood/Syble Hopp Buddies**

Morgan Vande Hey's classroom at Westwood Elementary School went to visit Syble Hopp School. While there, they made new friends at Syble Hopp, played in the Sensory Courtyard and explored different areas of the building.



## **Safety Grant**

The Wisconsin Department of Justice (DOJ), Office of School Safety has awarded the district a digital mapping grant in the amount of \$16,600. Funds will be used to create a digital map of each building which is then shared with law enforcement.



## **Stronger Connections Grant**

The district has been awarded the Stronger Connections Grant in the amount of \$373,754. This grant is designed to support safe and healthy opportunities and environments district wide.



## **Tundra Tool Slam**

On Feb. 28 some of our district Library Media/Technology Integration Specialists presented at the Tundra Tool Slam at the Neville Public Museum. Area tech leaders shared technology tips and tools with teachers from over 20 area districts. Jen Wathke shared on Brisk, and Ashley Knapp and Nicci Verbeten shared tips on Canva. It was a sold-out event and a great night of collaboration!



## **WEMTA Presentations and Administrator of the Year Award**

Several members of our West De Pere Library Team presented at the Wisconsin Educational Media



& Technology Association (WEMTA) Conference in March. Presentations included: Secondary Library Passive Programming, The Impact of Artificial Intelligence on Education, Creating a Family District Digital Safety Night, and Beyond the Bookshelf: Exploring Author Encounters. In addition, Dr. Jason Lau was recognized as the WEMTA Administrator of the Year for being a champion of school libraries. Congratulations, Dr. Lau!

## **Freedom House**

A group of West De Pere staff members have been working closely with the Freedom House to give them literacy support. Four teachers visited the Freedom House on February 26th to kick off their monthly visits. Mrs. Lutz, Mrs. Houlihan-Allen, Mrs. Kempen and Mrs. Wathke met with children and guardians to read books, play games, and simply build relationships with the Freedom House Community.



## **Upcoming Events**

- March 14- 5-6:30 PM- Westwood Math Carnival
- March 19- 6-6:45 PM Middle School Art Show in the commons
- April 18-20 MS Musical, *High School Musical* in the High School Auditorium
- April 22- 4:30PM- Westwood Student Extravaganza

